APPLICATION FOR A PERMIT TO CONDUCT A BAZAAR OR RAFFLE CGR-2 REV 4/98

STATE OF CONNECTICUT STATE OF CONNECTICUT DEPARTMENT OF REVENUE SERVICES Division of Special Revenue Charitable Games 555 Russell Road, P.O. Box 1142 Newington, CT 061



INSTRUCTIONS:

1. A ranking officer of the sponsoring organization must fill out this form in duplical.

2. The completed form shall be submitted to the Chief of Police or First Selectman of the municipality where the bazaar or raffle is to be

held at least ten <u>business</u> days prior to such bazaar or raffle.

3. The Chief of Police or First Selectman shall forward the original copy to the Division of Special Revenue at least five <u>business</u> days prior to the effective date of the bazaar or raffle.

NAME OF SPONSORING ORGANIZATION				lass No. 2 Raffle	TELEPHONE NUMBER			
					(860)	555 -	1623	
Knights of Columbus of Sponsoring Co	DROANIZATION	(No. and Street)		(City or Town)	(000)	(State		(Zip Code)
64 Belden Stree	et,			Anytown,		CT		06000
CHECK ORGANIZA	TION CATE	GORY						
01 An education		organization	05	An officially recogniz any war in which the	ed organizati U.S was enga	on or assoc ged	ciation o	f veterans of
02 A civic or ser			06	☐ An officially recogniz	ed volunteer	fire compa	ny	
03 A fraternal or fraternal benefit society 04 X A church or religious organization		07					y in which	
DATE ORGANIZED OR INCO	RPORATED	IS ORGANIZATION NONPE	ROFTI7	Has organization been functioning as in which permit is requested for at it	a sospeofit in the	municipality		
January 3, 19	28	☐ YES ☐ N	10	in which permit is requested for at a	TALK BLA THORATELY	X	YES	□ NO
		RING ORGANIZAT	ION					
TITLE		(First, Middle, Last)		(No., Street, City or	ESS Town, State, Zip		DAT (Mo.	E OF BIRTH , Day, Year)
Grand Knight	Joseph P.	Rossi		52 Bell Road, Anytown	CT 06000		10	-22-30
Dep. Grand Knight	David E. T	rreen		37 High Street, Anytox	n, CT 0600	0	05	-17-43
Recorder, Alexander N. Gagnon			1028 Martin Avenue, Anytown, CT 06000 02- 626 Sunset Road, Anytown, CT 06000 02-			-21-60 -10-55		
FINANCIAL SECRETARY GIVE THE DATES AND TIME COMMENCING DATE: ADJ	when the Rap	LE IS TO BE CONDUCTED	G DATE:	FFLE June 26, 1999	TIME OF DRA	WING:	2:00	***
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STATEMENT OF ACTIVE MEMBERS CGR-2A REV. 6/97



STATEMENT OF ACTIVE MEMBERS DESIGNATED BY NSORING ORGANIZATION UNDER WHOM THE BAZAAR OR RAFFLE IS TO BE HELD, OPERATED OR CONDUCTED

tate of	Conn	ecticut)) SS		Date: March 22, 1999
ounty	of	HARTFORD) 55	Anytown	1/400 - 1000 MI BE 1 2///
	ng app	olication:				er the penalty of False Statement with respect to the
1.	I am	a bonafide active mem	ber of the sp	onsori	ng organization ma	king this application to conduct a bazaar or raffle.
	or ra	an elector in the (X)) city	S & INSURES	SA-CONTRACTOR AND ADDRESS OF THE SAME OF T
3.	I wi	ll be responsible for the nit, the provisions of the	holding, op Act, and re	eration gulation	and conduct of suc ons of the Executive	th bazaar or raffle in accordance with the terms of the Director of the Division of Special Revenue.
4.	All	statements contained in	this applica	tion are	true to the best of	my knowledge and belief.
5.		ve never been convicted				
6.		familiar with the provi			hich PROHIBIT:	
	(b) (c) (d) (e) (f) (g) (h) (i) (j) (k) (l)	"Class No. 1", "Class No. 1", "Class No. 1", "Class No. 1", "Class No. 1 The giving as prizes, all The giving of prizes ret. The paying of commiss operating, conducting of the advertising of a babe awarded, by means the erection at the local 2 square feet. The promotion or oper. The giving of pay to at The promotion, conduct by the sponsoring organgame by the sponsoring the use of funds derive. The paying of any morendered which are necessarily as the sponsoring of any morendered which are necessarily to the sponsoring of any morendered which are necessarily to the sponsoring of any morendered which are necessarily to the sponsoring of any morendered which are necessarily to the sponsoring of any morendered which are necessarily to the sponsoring of any morendered which are necessarily to the sponsoring to the sponsoring the sponsorin	do. 2" or "Cooholic liquideemable for sion, salary, or assisting zaar or raffl of television tition of the ation of a bit by member or operation in the salary, and the salary of the salary of the salary or salary or the salary of the salary	lass No. or cash. competherein le as to le as to last soun bazaar of for his on of a le of ra on. bazaar in reaso he ope	ensation, reward or in the operation of location, time where d truck or billboard or raffle of more the traffle by other that time or effort in containing the bill because or raffle for purposenable amounts for ration of a bazaar or	recompense, directly or indirectly, to any person holding, a bazaar or raffle. In it is to be held, or has been held, or prizes awarded or to an one sign, which sign shall be no larger than an duly qualified members of the sponsoring organization. In nection with a bazaar or raffle. In a person under the age of 18 or the permitting of same one under the age of 16 years, or the permitting of the ses other than as stated in this application. In goods, wares and merchandise furnished or services or raffle.
	or	raffle for a violation of t	he provision	ns of th	e Bazaar or Raffle	
8.	I at	m familiar with the prov	isions of the	Act w	which provide that a	n organization whose permit has been revoked for a
.0	vio	lation shall not be grant	ed another property	e Act w	tor a period of three which provide a fine	of not more than one thousand dollars or imprisonment for
9.	not	more than one year or l	both for a v	iolation	of the act.	
PRIN		NAMES AND SIGNAT	URES OF I	ESIG	NATED ACTIVE N	MEMBERS:
		E PRINTI	NA		ASE PRINTI	or David E. Turgeon
		Peterson PESIGNATED ACTIVE MEMI	2.	W1	lliam R. Tayl	VE MEMBER NO. 2 SIGNATURE OF DESIGNATED ACTIVE MEMBER NO. 3
11	14		BER NO. 11 310	Vil	27	as David Jurgeon
ATT	FUL	IS HEREBY	DATE (Mo.,	Day, Year	Sympa you	E OF CHIEF OF POLICE OF HIRST SELECTMAN
/		ROVED	03-	24-99	Chu	1 Lehr De
	METE	W.E.D	V-3	77	1	17

DUCK-RACE RAFFLE ACTIVITY SHEET

CGR-2D New 6/97

STATE OF CONNECT DEPARTMENT OF REVEN

Division of Special F Charitable Gam 555 Russell Road, P.O. I Newington, CT 06

INSTRUCTIONS:

- Print or type
 Complete form in duplicate
 One copy to be retained by municipality

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Revenue	20 00 00 00 00 00 00 00 00 00 00 00 00 0
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Box 11424	A LONG
6111 _ 6	Character Control
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G. 17 1A1	1 -
/ MIII	

Name of organization	(no. & street)	(city or town)	(state)	(zip)
Knights of Columbus #144, 64	Belden Street,	Anytown,	CT	06000
ive the dimensions of the duck-race raffle water are				
0' x 40' wide; 600 feet in 1	length			
a sample diagram of the natural stream of water to		Number of artificial ducks to be	utilized	
[X] yes	no	4,000		
'ill each artificial duck contain waterproof numbers	2.	Will each artificial duck be of eq all other characteristics which m		
□ yes □	no	all other characteristics which in	-	
	W.)	0.23		
fill the finishing point of the duck-race raffle activi	ty be constructed to allow for no	the passage of one artificial duck a	t a time?	
fill the area immediately beyond the finishing poin	t be sufficiently enclosed to o no	onfine all artificial ducks utilized in	the conduct of the duck-	sce raffle?
Artificial ducks which corre				
have been sold will be rele	ased into the Mi	11 Brook at the des	ignated starti	ng point of
duck-race raffle. The artis	ficial ducks will	be carried downstr	ream by the wat	ter's natura
		buoys constructed in		
for the passage of one arti	ficial duck at a	time in order to de	etermine the pr	rize winners
First prize will be awarded	to the holder o	f the numbered tick	et which corre	sponds to th
first artificial duck to pa	ss the finishing	point; 2nd prize t	o the ticket h	older of the
second artificial duck to p	ass; 3rd prize t	o the ticket holder	of the third	artificial
duck to pass; 4th prize to	the ticket holde	r of the fourth art	ificial duck t	o pass; 5th
prize to the ticket holder	of the fifth art	ificial duck to pas	s; 6th prize t	o the ticke

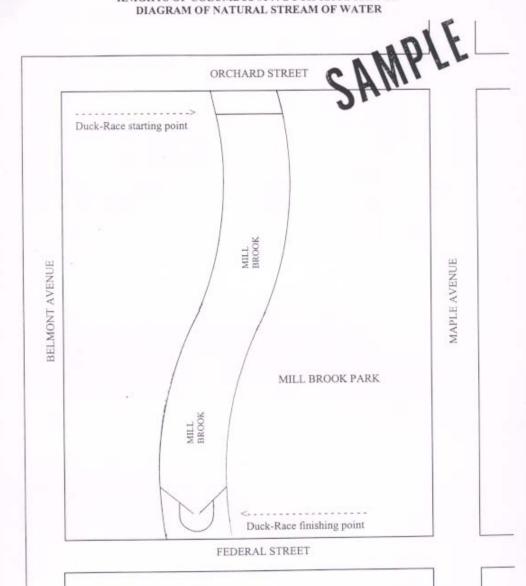
holder of the sixth artificial duck to pass; and 7th prize to the ticket holder of the

DUCK-RACE RAFFLE ACTIVITY SHEET (continued)

seventh artificial duck to pass.

A secondary set of buoys, without any gaps, will be constructed in the area immediately beyond the finishing point to confine all artificial ducks utilized in the duck-race raffle.

KNIGHTS OF COLUMBUS #144 DUCK-RACE RAFFLE DIAGRAM OF NATURAL STREAM OF WATER



	KNIGHTS OF COLUMBUS #144 sponsors a	Total State of
KNIGHTS OF COLUMBUS #144 DUCK-RACE RAFFLE	DUCK-RACE RAFFLE	
	SEVEN (7) PRIZES TO BE AWARDED!	
NAME	IST PRIZE: 32" Color TV with Picture in Picture	
ADDRESS	2ND PRIZE: Gas Grill	
TOWN	3RD PRIZE: Mountain Bike	
STATE ZIP	4TH PRIZE: \$200.00 gift certificate redeemable at Quality Jewelers	
7 4400	STH PRIZE: 35 MM Camera	
PHONE #	6TH PRIZE: \$75.00 gift certificate redeemable at Anthony's Restaurant	
	TTH PRIZE: \$50.00 gift certificate redeemable at Country Food Mart	
	DRAWING TO BE HELD: June 26, 1999 at 2:00 p.m. On Mill Brook in Mill Brook Park - Ducks start at Orchard Street overpass and end at Federal Street overpass, Anytown, CT 06000	
	TICKET HOLDERS NEED NOT BE PRESENT TO WIN PRIZES NOT REDEEMABLE FOR CASH OR ALCOHOLIC BEVERAGES	

PRICE \$5.00

NO. 0000

NO. 0000

** INSTRUCTIONS TO COMPLETE A DUCK-RACE RAFFLE APPLICATION **

Please complete each section on the Application for a Permit to Conduct a Bazaar or Raffle (CGR-2) form, the Statement of Active Members (CGR-2A) form, the Duck-Race Raffle Activity Sheet (CGR-2D) form, and provide a sample raffle ticket and diagram of the natural stream of water to be utilized for the event. A step by step set of instructions is listed below in order to ensure proper completion of the forms.

APPLICATION FOR A PERMIT TO CONDUCT A BAZAAR OR RAFFLE (CGR-2)

- Specify the type and class of permit desired. EXAMPLE: Class 1 Raffle.
- Provide a complete name and address (number, street, city/town, state, zip) of the sponsoring organization.
- 3. Provide a telephone number.
- 4. Check one of the seven (7) categories which best suits your organization.
- 5. Provide the date your organization was organized or incorporated.
- Indicate if the organization is nonprofit and if the organization has been functioning as nonprofit in the municipality in which the permit is requested for at least six months.
- Provide the title, complete name (first, middle, last), complete home address (number & street, city/town, state, zip) and a complete date of birth (month, day, year) for each officer of the sponsoring organization.
- Provide the commencing date and the terminating date of the duck-race raffle, along with the commencing time (including a.m. or p.m.) of the event.
- Provide a complete address (name of the natural stream of water, the starting and finishing points and the name, city/town, state, zip) of the place where the duck-race raffle event is to be held.
- 10. The questions in regard to the raffle container should be answered as though the question was referring to the artificial ducks and necessary equipment to conduct the duck-race raffle. Indicate if the container (artificial ducks) are absolutely owned by the sponsoring organization and, if not, indicate if the container (artificial ducks) are to be rented or borrowed. If the container (artificial ducks) is to be rented, the container (artificial ducks) rental fee to be paid must be provided.
- 11. If the container (artificial ducks) is to be rented or borrowed, a complete name and address (name, number, street, city/town, state, zip) of the person/organization from whom the container (artificial ducks) is to be obtained must be provided. If the container (artificial ducks) is to be rented, it must be rented from a Bazaar and Raffle Equipment Dealer that is registered with the Division of Special Revenue, and the dealer's registration number must be provided.

Page 2 Sample Duck-Race Raffle Application Instructions

- 12. Answer the question in regard to the attached sample ticket. Note: A sample of the ticket must be attached for approval. A printers proof or a legible specimen ticket may be provided. UNDER NO CIRCUMSTANCES may an organization print tickets prior to receiving a permit which has been issued with the approval of the Executive Director of the Division of Special Revenue.
- Provide the number of tickets to be sold, and the unit price of tickets to be sold.
 Note: The discounting of tickets for the sale of more than one ticket is prohibited.
- 14. Describe the kind of raffle to be conducted. Descriptions of the kind of raffle to be conducted would include "Duck-Race Raffle", "Winner Need Not Be Present" or "Presence of Winner is Required". NOTE: If the presence of the winner is required at the raffle drawing, this statement must be printed on the raffle ticket as well.

The section titled "Bazaar" should be marked not applicable (N/A) since this is an application for a raffle permit. Note: If an organization requires both a raffle permit and a bazaar permit, separate paperwork must be filed.

- 15. The expense section must be completed by listing the monetary value of the expenses intended to be incurred or paid in connection with the holding, operating and conducting of the raffle, a COMPLETE name and address (number, street, city/town, state, zip) of the persons to whom the expenses are to be paid, and the purposes for which they are to be paid. Note: Expenses such as the permit fees, artificial duck rental fee, printing cost of raffle tickets and any prizes purchased by the organization must be listed.
- 16. The merchandise section must be completed by:
 - SEPARATELY listing all items of merchandise offered as prizes in the duck-race raffle
 - indicating whether or not the items of merchandise were donated
 - providing the retail value of all donated items
 - providing the amount paid for items purchased offered by the organization
 - providing a COMPLETE name and address (number, street, city/town, state, zip) from whom the items of merchandise were purchased or by whom donated
- 17. State the specific purpose to which the entire net proceeds of the raffle are to be devoted and in what manner.
- 18. Give the complete name, complete home address (number, street, city/town, state, zip), date of birth (month, day, year) and telephone number for each of the three Designated Active Members, and provide the name of the city or town in which each is an elector.

 Note: The three Designated Active Members MUST be electors in the city or town in which the permit is sought, and they must be at least eighteen years of age.
- A ranking officer of the sponsoring organization must sign his/her name, provide his/her title, and date the form.
 - Note: Only individuals listed in the "List of Officers of Sponsoring Organization" section on this application are recognized as officers and may sign as a ranking officer.
- This form will be approved or denied, dated and signed by the Chief of Police/First Selectman upon submittal of the form by your organization to the appropriate office.

STATEMENT OF ACTIVE MEMBERS (CGR-2A)

21.	Provide the county and the name of the city or town in which the organization is located, as
	shown in the example below.

Example: State of Connecticut)

) SS Anytown

County of Hartford)

- 22. Provide the date the three Designated Active Members complete the form.
- Indicate if the three Designated Active Members are electors in a town, city, or borough; and provide the name of the town, city or borough.
- 24. The three Designated Active Members listed on the CGR-2 application must read the information provided on the CGR-2A application, print their names in the designated areas and affix their signatures to the form.
- This form will be approved or denied, dated and signed by the Chief of Police/First Selectman upon submittal of the form by your organization to the appropriate office.

DUCK-RACE RAFFLE ACTIVITY SHEET (CGR-2D)

- Provide a complete name and address (number, street, city/town, state, zip) of the sponsoring organization.
- 27. Give the dimensions of the duck-race raffle water area.
- 28. Answer the question in regard to the sample diagram of the natural stream of water to be
- 29. Provide the number of artificial ducks to be utilized in the duck-race raffle event.
- 30. Answer the question in regard to waterproof numbers on the artificial ducks.
- Answer the question in regard to the equality of the size, weight, shape and balance, and other characteristics of the artificial ducks.
- 32. Answer the question concerning the construction of the finishing point of the duck-race raffle to allow for the passage of one artificial duck at a time.
- Answer the question concerning the enclosure of the area immediately beyond the finishing point to confine all artificial ducks utilized in the duck-race raffle.
- Answer the question in regard to the information board which must be posted at the duckrace raffle event.

Note: The organization must design an information board which must be posted in plain view and at the location of the duck-race event during the conduct of the activity.

35. Describe the manner in which winners in the duck-race raffle will be determined.

Page 4 Sample Duck-Race Raffle Application Instructions

EACH TICKET MUST HAVE PRINTED THEREON:

The name of the sponsoring organization.

The time (including a.m. or p.m.), the date (month, day, year), and place (number, street, city/town, state) of the drawing.

The price of the ticket.

At least the three most valuable prizes to be awarded.

The total number of prizes to be awarded.

Each ticket must be numbered and must have a correspondingly numbered stub or counterpart with a designated space for the name and address of the ticket holder.

HELPFUL REMINDERS

The name of the sponsoring organization must appear exactly the same as the name that has been printed on the application form. It must be apparent to the purchaser of a ticket which organization is "sponsoring" the raffle.

The drawing information, such as the time, date and place of the drawing, should appear in one general area on the ticket.

The unit price of the raffle ticket must be printed on the ticket. Please note that all tickets shall be sold at a uniform unit price for each ticket without any discount or allowance for the purchase of more than one ticket.

The three most valuable prizes to be awarded must be printed on the raffle ticket. An organization may, however, list all prizes to be awarded if it desires to do so.

The total number of prizes to be awarded must be printed on the ticket (even if only one prize is to be awarded).

The organization must label each prize (example: 1st prize, 2nd prize, etc.) regardless of the number of prizes to be awarded.

The sample ticket must be numbered and must have a correspondingly numbered stub or counterpart with a designated space for the name and address of the ticket holder. An organization may indicate on the sample ticket where each ticket will be numbered by using one of the following:

#

XXXX

0000

TICKET NO.

ACCEPTABLE WORDING OF PRIZES PRINTED ON A RAFFLE TICKET

MERCHANDISE PRIZES: (example: lamp, cordless phone, vcr, etc.)

- Merchandise prizes should be listed with a description of the item.

- The name of the place or business where the prize was obtained may not be listed on the ticket, since it would be considered advertising matter, which is prohibited. This information may be placed on any other material an organization may distribute such as pamphlets, fliers or posters, but it may not appear on a raffle ticket.

 The value may be listed after the description of the item of merchandise, but it is not required to be printed on the ticket.

* May Word As: 20" Color TV With Remote Control

Crystal Bowl (Value \$50.00)

CHOICE OF MERCHANDISE PRIZES:

 The choice of merchandise prizes is allowed, provided that the choice is limited to not more than one of two specific items of merchandise of equal value, and a complete description of each item must be printed on the raffle ticket.

 The choice of a prize is strictly limited to merchandise item, and is not allowed for any other type of prize which may be offered in a raffle.

* May Word As: Crystal Bowl OR Crystal Vase

GIFT CERTIFICATES:

- In offering a gift certificate as a prize, an organization cannot describe what the holder will receive when they redeem the gift certificate at a particular establishment. If an organization wants to award a specific item of merchandise, it cannot offer a gift certificate as the prize. Gift certificates entitle the holder to exercise his/her option in the choice of an article of merchandise. Gift certificates which are redeemable at restaurants, grocery stores, malls, etc. where alcoholic beverages may be obtained must bear a notation which states that the gift certificates may not be redeemed for alcoholic beverages.

* May Word As: \$200.00 gift certificate redeemable at Sam's Music Center

\$ 50.00 gift certificate redeemable at Lucian's Restaurant (EXCLUDES ALCOHOLIC BEVERAGES)

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SERVICES: (example: haircut, manicure, oil change, etc.)

- When a service is offered as a prize, it must be awarded as a gift certificate. This is to prevent organizations from giving the winners cash in order to pay for the service. However, since the original intent was to award a particular service to the winner, the organization may describe the kind of service(s) the winner will receive. If the service to be awarded must be completed within a certain period of time (example: 1 hour), this information must be provided as part of the description of the prize.
 - * May Word As: \$25.00 gift certificate for haircut services for 1 person redeemable at Sue's Beauty Salon

\$100.00 gift certificate for oil change and tune-up services for one vehicle redeemable at Ron's Auto Service Center

\$75.00 gift certificate for two hours of house cleaning services for one home redeemable at Neat and Clean.

 This is the only exception allowed in the awarding of gift certificates. All other gift certificates must be worded as previously mentioned.

AIRLINE TICKETS:

- Must be treated in the same manner as a gift certificate by using the words "redeemable at".
- Must also state if the tickets are roundtrip or one-way.
- Tickets must be to a specific destination.
 - * May Word As: 2 roundtrip airline tickets to Orlando, Florida redeemable at Cougar Airlines

MEMBERSHIPS: (example: health club)

- Must be treated in the same manner as a gift certificate by using the words "redeemable at".
- Must also state length of membership and number of members.
 - * May Word As: 1 Year Membership for one person redeemable at Best Fitness Center

Page 6 Sample Duck-Race Raffle Application Instructions

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GAME OR SHOW TICKETS: (example: sports games, plays or theater)

- Must be treated in the same manner as a gift certificate by using the words "redeemable at".
- May also list the date of the game or performance.
 - * May Word As: 4 tickets to the New York Yankees vs. Boston Red Sox game on 09/20/99 redeemable at Yankee Stadium

2 tickets for the performance of Madame Butterfly redeemable at the Winter Garden Theater

PACKAGE DEALS: (example: trips including airfare, accommodations, etc.)

- The organization must provide a complete destination, the number of people the prize will accommodate, the length of time involved, and specify what is included in the package such as accommodations, airfare, meals, etc.
 - * May Word As: Trip for 2 to Long Beach, California. Includes roundtrip airfare,
 7 days/6 nights accommodations at the Holiday Hotel, and dinner each
 evening
- Must print the words "Excludes Alcoholic Beverages" in parentheses directly after the
 description of the prize, or the words "Prizes Exclude Alcoholic Beverages" somewhere on the
 body of the ticket, whenever alcohol may inadvertently be obtained with a prize, such as with
 meals.

LOTTERY TICKETS:

- Must print a specific description of the amount and type of Connecticut State lottery tickets to be awarded as a prize.
 - * May Word As: 25 Connecticut Instant Lottery Tickets
 - 5 Connecticut Advanced Action Lotto Tickets

If clarification or further information is needed in regard to the application forms or sample raffle tickets, please do not hesitate to contact Charitable Games at 1-800-338-6331 or (860) 594-5480.